



## AABC Appreciation Week

April 22-28, 2024

# SUGGESTED ACTIVITIES

Below are some suggested activities which districts can do to show appreciation to their administrative assistants and board clerks during **AABC Appreciation Week, April 22-28, 2024**

- **Write an article** about the important role of AABCs in your district, their unique hobbies, or other attributes for publication in the district newsletter and/or posting on your district's website or social media pages.
- **Publicize AABC Appreciation Week** by explaining who is being celebrated and mentioning the resolution adopted by the MSBA Board of Directors. Post a copy of the resolution prominently on your website or social media pages.
- **Disseminate information** throughout your school district about AABC Appreciation Week and why it is important to recognize those who work so diligently and closely with the board and superintendent.
- **Create a bulletin board display** in the district office about AABC Appreciation Week, displaying photos of your AABCs at work, along with information about them.
- **Have a "caring" campfire party.** Send s'mores gift bags (miniature marshmallows, fun size Hershey's chocolate, graham crackers, and a tea light and toothpick for roasting) to AABCs with an invitation to partake in making s'mores at a designated time with personnel. During the party, share reasons why you care for them.
- **Display appreciation messages** on your website and social media pages.
- **Get local merchants** to offer AABCs discounts on purchases made during the week.
- **Frame the appreciation certificate** developed by MSBA for presentation to your AABC personnel.
- **Have coffee and pastries** available to AABCs during one or more mornings of AABC Appreciation Week.
- **Take AABCs to lunch** one day during AABC Appreciation Week (Superintendent and Board Chair). During the lunch, share reasons why you care about them.
- **Have flowers or an edible arrangement delivered** to AABCs.
- **Host a dessert party** for AABCs with appropriate notes attached (e.g., fortune cookies with a note about how fortunate the school district is to have a professional of such high caliber).



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